

OUTSTANDING TEACHING, LEARNING AND ASSESSMENT TECHNICAL SKILLS NATIONAL PROGRAMME

**Hospitality Skills Audit for Learners
Created by London South East Colleges**

Managed by



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emfec

Introduction

At the start of the project great emphasis was placed on establishing appropriate procedures for measuring learners' progress and skill development. This proved to be a real benefit not only to the project evaluation, but more importantly, to the learning experience.

An employability and technical skills audit was devised in collaboration with employer partners and awarding body qualification specifications. This was issued to learners at the start of the project, and again at the end, in order to obtain quantitative data on the impact of the project on learners' skill development.

The added benefit of conducting this audit at the start of the project allowed teachers, trainers and support staff to personalise teaching, learning and assessment activities to meet learners' individual skill development needs. It also enabled work placement opportunities to be closely matched to learners' skills gaps and gave employers a focus for skill development whilst on placement.

The hospitality skills audit provided learners with a visual representation of the progress they had made over the lifetime of the project, and this resulted in learners taking greater ownership of their employability and technical skills development. Identified development areas were discussed with learners and SMART targets were set and agreed, in order to promote progression and maximise success.

For further information please contact Tracey Davis, Project Lead, via email tracey.davis@lsec.ac.uk

Section 1: Employability Skills

[illegible]

How would you rate yourself for the following technical skills?
(Where 1 = Beginner, and 10 = Expert)

[illegible]