

The development of innovative resources and activities, using a wide range of technology, to improve their knowledge and understanding in Functional Skills English, focusing on the delivery of Punctuation at Level 1 and Level 2

**Researcher: Kris Dean**

## **Supporting project data**

### **Dictaphone Journal**

1. Introduction and the research question
2. March to May
3. May to June and conclusion

### **Group 1**

Group 1 Initial Assessment results  
Punctuation – Original lesson plan  
Group 1 post lesson results  
Mean Scores for Group 1  
Chart for before and after  
5 Questionnaires  
Wordle

### **Group 2**

Group 2 Initial Assessment results  
Punctuation – New lesson plan  
Group 2 post lesson results  
Mean Scores for Group 2  
Chart for before and after  
5 Questionnaires  
Wordle

### **Comparisons**

Mean comparison charts for before and after  
Questionnaire Comparison  
Distance travelled comparison  
Bar Chart of distance travelled



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## Group 1 Results



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# Dictaphone Journal

1. Introduction and the research question (approx. 14 minutes)
2. March to May (approx. 20 minutes)
3. May to June and conclusion (approx. 20 minutes)



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## Group 1 Initial Assessments Results

These are the Initial Assessment results for Group A, prior to the start of the course. The overall Initial Assessment results are the standard questions we ask every learners who completes a course with us. The individual questions below are ones I set on the day to assess where the learners were in relation to the aspects of punctuation.

### Group 1:

Group Member- Initials	English Initial Assessment Scores
A - LS	20% - Working below L1
B - KE	50% - Working below L1
C - TF	20% - Working below L1
D - SB	80% - Working above L1
E - TF	60% - Working at L1

### Member A Scores for Punctuation

**Full Stops:** 8 out of 10 correct  
**Commas:** 3 out of 10 correct  
**Apostrophes:** 4 out of 10 correct  
**Exclamation Marks:** 5 out of 10 correct  
**Colons and Semi-Colons:** 4 out of 10 correct

### Member B Scores for Punctuation

**Full Stops:** 9 out of 10 correct  
**Commas:** 4 out of 10 correct  
**Apostrophes:** 6 out of 10 correct  
**Exclamation Marks:** 5 out of 10 correct  
**Colons and Semi-Colons:** 3 out of 10 correct

### Member C Scores for Punctuation

**Full Stops:** 7 out of 10 correct  
**Commas:** 4 out of 10 correct  
**Apostrophes:** 5 out of 10 correct  
**Exclamation Marks:** 5 out of 10 correct  
**Colons and Semi-Colons:** 2 out of 10 correct

### Member D Scores for Punctuation

**Full Stops:** 10 out of 10 correct  
**Commas:** 5 out of 10 correct  
**Apostrophes:** 7 out of 10 correct  
**Exclamation Marks:** 9 out of 10 correct



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**Colons and Semi-Colons:** 5 out of 10 correct

### **Member E Scores for Punctuation**

**Full Stops:** 8 out of 10

**Commas:** 5 out of 10

**Apostrophes:** 7 out of 10

**Exclamation Marks:** 5 out of 10

**Colons and Semi-Colons:** 2 out of 10



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## Punctuation – Original lesson plan

Group: Functional Skills English

Lesson Plan No: 5

### Punctuation - Original Lesson plan for Group 1

Whole Class   
Group   
Individual

Gifted and Talented   
Aim Higher   
ALN/ASN

Topic:

Punctuation

Resources:

Whiteboard, laptops, Promethean software and pen, workbooks, paper, pens, PowerPoint, presentation, handouts of presentation and dictionaries.

Learning Objectives/Outcomes:

- To know all the different forms of punctuation.
- To know how to use the different forms of punctuation

Plenary Method of Assessment to include prior learning:

Teacher to walk around and observe learners completing activities to gauge understanding.  
Written activities to be taken in and marked.

All prior learning should have been considered at week 1 but check for any further developments.

Differentiation/student organisation:

ILP, learning styles, situation test and Initial Assessments will be used to determine any needs of the group and then these needs will be implemented into the lesson plans and resources. A range of resources used with different fonts, sizes and layouts to enable learners to develop skills in answering different tasks.

Methodology	
Length Of Time	Activity
5 minutes	Settle class and take register.
5 Minutes	Go through the requirements of Functional Skills English.
5 Minutes	Go through the aims and objectives.
10 Minutes	Ask learners to come up with all the different forms of punctuation. Place the answers on the whiteboard.
10 Minutes	Go through slides on commas, explaining when they are used.
15 Minutes	Complete Activities on Commas from workbook.
10 Minutes	Go through slides on apostrophes, explaining when they are used.
15 Minutes	Complete activities on apostrophes from workbook.
10 Minutes	Go through slides on exclamation marks, explaining when they are used
15 minutes	are used
10 Minutes	Break.
10 Minutes	Go through slides on question marks, explaining when they are used.
10 Minutes	Go through slides on colons and semi colons, explaining when they are used.
30 Minutes	they are used.
15 Minutes	Go through slides on inverted commas, explaining when they are used.
	Complete L1 and L2 BKSB activities on Punctuation.
	Recap aims and objectives and complete OGR's and Evaluations

Study for Learner following the lesson/homework:

Extra sheets available to be handed out for extra support.  
Anything not covered in lesson can be completed.  
BKSB resource can either be used as an extension activity or for homework

Further Information:

Amend lesson plans based on any individual needs that occur as a result of initial assessments or the ILP.

Ensure you check all technology before lesson because the lesson is dependant on it.

Further Developments:

Evaluation:

## **Group 1 Post Lesson Results**

After the lesson I asked the learners to complete the punctuation questions again to see if their understanding of punctuation had improved

### **Group 1**

#### **Member A Scores for Punctuation**

**Full Stops:** 10 out of 10 correct  
**Commas:** 9 out of 10 correct  
**Apostrophes:** 6 out of 10 correct  
**Exclamation Marks:** 7 out of 10 correct  
**Colons and Semi-Colons:** 5 out of 10 correct

#### **Member B Scores for Punctuation**

**Full Stops:** 10 out of 10 correct  
**Commas:** 9 out of 10 correct  
**Apostrophes:** 8 out of 10 correct  
**Exclamation Marks:** 9 out of 10 correct  
**Colons and Semi-Colons:** 6 out of 10 correct

#### **Member C Scores for Punctuation**

**Full Stops:** 10 out of 10 correct  
**Commas:** 7 out of 10 correct  
**Apostrophes:** 7 out of 10 correct  
**Exclamation Marks:** 6 out of 10 correct  
**Colons and Semi-Colons:** 5 out of 10 correct

#### **Member D Scores for Punctuation**

**Full Stops:** 10 out of 10 correct  
**Commas:** 8 out of 10 correct  
**Apostrophes:** 8 out of 10 correct  
**Exclamation Marks:** 9 out of 10 correct  
**Colons and Semi-Colons:** 6 out of 10 correct

#### **Member E Scores for Punctuation**

**Full Stops:** 10 out of 10  
**Commas:** 10 out of 10  
**Apostrophes:** 8 out of 10  
**Exclamation Marks:** 6 out of 10



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**Colons and Semi-Colons: 4 out of 10**

### **Mean Scores for Group 1**

#### **Group 1**

These are the mean results for the tests I gave to the learners before and after the punctuation lesson to see the distance travelled.

Mean Results; before the lesson.

Full stops = 8.4 out of 10  
Commas = 4.2 out of 10  
Apostrophes = 5.8 out of 10  
Exclamation Marks = 5.8 out of 10  
Colons/Semi-Colons = 3.2 out of 10

Mean results; after the lesson

Full Stops = 10 out of 10  
Commas = 8.6 out of 10  
Apostrophes = 7.4 out of 10  
Exclamation Marks = 7.4 out of 10  
Colons/Semi-Colons = 5.2 out of 10

This shows that there has been an improvement, on average, across all areas during the lesson.

Full Stops went from 8.4 to 10, which is an improvement of 2.6 out of 10.

Commas went from 4.2 to 8.6, which is an improvement of 4.4 out of 10.

Apostrophes went from 5.8 to 7.4, which is an improvement of 1.6 out of 10.

Exclamation Marks went from 5.8 to 7.4, which is an improvement of 1.6 out of 10.

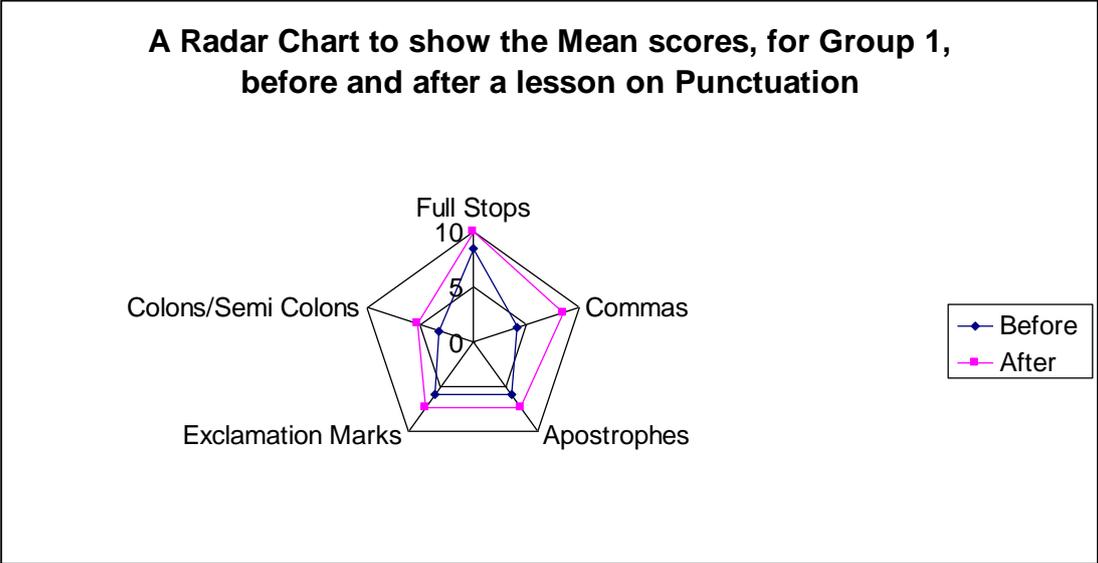
Colons/Semi-Colons went from 3.2 to 5.2, which is an improvement of 2 out of 10.



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**Chart for Before and After**



## Questionnaire 1

### **Member A**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 2

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 3

Q4 How comfortable do you feel using apostrophes? 4

Q5 How comfortable do you feel using colons and semi-colons? 4

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 2

Q2 How comfortable do you feel using commas? 3

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 2

Q8 How enjoyable were the activities in the lesson? 3

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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## Questionnaire 2

### **Member B**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 3

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 4

Q5 How comfortable do you feel using colons and semi-colons? 4

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 2

Q8 How enjoyable were the activities in the lesson? 3

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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### Questionnaire 3

#### **Member C**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 2

Q2 How comfortable do you feel using commas? 4

Q3 How comfortable do you feel using exclamation marks? 3

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 4

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 2

Q2 How comfortable do you feel using commas? 3

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 4

Q6 How effective do you feel the teaching was in the lesson? 1

Q7 How effective do you feel the Activities were in the lesson? 3

Q8 How enjoyable were the activities in the lesson? 3

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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## Questionnaire 4

### **Member D**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 2

Q2 How comfortable do you feel using commas? 3

Q3 How comfortable do you feel using exclamation marks? 4

Q4 How comfortable do you feel using apostrophes? 3

Q5 How comfortable do you feel using colons and semi-colons? 4

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 1

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 3

Q8 How enjoyable were the activities in the lesson? 3

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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## Questionnaire 5

### **Member E**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 3

Q4 How comfortable do you feel using apostrophes? 3

Q5 How comfortable do you feel using colons and semi-colons? 4

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 2

Q8 How enjoyable were the activities in the lesson? 3

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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## Group 1 Wordle



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## Group 2 Results



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## Group 2 Initial Assessment Results

These are the Initial Assessment results for Group B, prior to the start of the course. The overall Initial Assessment results are the standard questions we ask every learners who completes a course with us. The individual questions below are ones I set on the day to assess where the learners were in relation to the aspects of punctuation.

### Group 2:

Group Member	English Initial Assessment Scores
A – RL	50% -- Working below Level 1
B – SC	60% -- Working at Level 1
C – MK	50% -- Working below Level 1
D – MA	60% -- Working at Level 1
E – AH	70% -- Working at Level 1

### Member A Scores for Punctuation

**Full Stops:** 8 out of 10 correct  
**Commas:** 5 out of 10 correct  
**Apostrophes:** 6 out of 10 correct  
**Exclamation Marks:** 7 out of 10 correct  
**Colons and Semi-Colons:** 4 out of 10 correct

### Member B Scores for Punctuation

**Full Stops:** 7 out of 10 correct  
**Commas:** 6 out of 10 correct  
**Apostrophes:** 5 out of 10 correct  
**Exclamation Marks:** 6 out of 10 correct  
**Colons and Semi-Colons:** 5 out of 10 correct

### Member C Scores for Punctuation

**Full Stops:** 6 out of 10 correct  
**Commas:** 5 out of 10 correct  
**Apostrophes:** 5 out of 10 correct  
**Exclamation Marks:** 4 out of 10 correct  
**Colons and Semi-Colons:** 3 out of 10 correct

### Member D Scores for Punctuation

**Full Stops:** 6 out of 10 correct  
**Commas:** 5 out of 10 correct



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**Apostrophes:** 6 out of 10 correct  
**Exclamation Marks:** 5 out of 10 correct  
**Colons and Semi-Colons:** 2 out of 10 correct

### **Member E Scores for Punctuation**

**Full Stops:** 8 out of 10 correct  
**Commas:** 6 out of 10 correct  
**Apostrophes:** 7 out of 10 correct  
**Exclamation Marks:** 7 out of 10 correct  
**Colons and Semi-Colons:** 5 out of 10 correct



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## Punctuation – New lesson plan

Group: Functional Skills English

Lesson Plan No: 5

Whole Class   
Group   
Individual

Gifted and Talented   
Aim Higher   
ALN/ASN

Topic:

Punctuation

Resources:

Whiteboard, laptops, Promethean software and pen, workbooks, paper, pens, PowerPoint, presentation, handouts of presentation, internet, laptops, voting pods and dictionaries.

Learning Objectives/Outcomes:

- To know all the different forms of punctuation.
- To know how to use the different forms of punctuation

Plenary Method of Assessment to include prior learning:

Teacher to walk around and observe learners completing activities to gauge understanding.

Written activities to be taken in and marked.

Voting pods and online quiz to be completed

All prior learning should have been considered at week 1 but check for any

Differentiation/student organisation:

ILP, learning styles, situation test and Initial Assessments will be used to determine any needs of the group and then these needs will be implemented into the lesson plans and resources. A range of resources used with different fonts, sizes and layouts to enable learners to develop skills in answering different tasks.

Methodology	
Length Of Time	Activity
5 minutes	Settle class and take register.
5 Minutes	Go through the requirements of Functional Skills English.
5 Minutes	Go through the aims and objectives.
10 Minutes	Ask learners to come up with all the different forms of punctuation. Place the answers on the whiteboard.
10 Minutes	Go through slides on commas, explaining when they are used.
15 Minutes	Use 3D supermarket software, activities on commas to be completed.
10 Minutes	Go through slides on apostrophes, explaining when they are used.
15 Minutes	Use 3D supermarket software, activities on apostrophes to be completed.
15 minutes	Go through slides on exclamation marks, explaining when they are used
10 Minutes	Break.
10 Minutes	Go through slides on question marks, explaining when they are used.
20 Minutes	Go through slides on colons and semi colons, explaining when they are used.
15 Minutes	Go through slides on inverted commas, explaining when they are used.
5 Minutes	Learners need laptops and to go to link on slide 18 and completed quizzes on each of the areas covered.
	Complete voting pods quiz on all the areas of punctuation.
	Recap aims and objectives and complete OGR's and Evaluations

Study for Learner following the lesson/homework:

Extra sheets available to be handed out for extra support.  
Anything not covered in lesson can be completed.  
BKSB resource can either be used as an extension activity or for homework

Further Information:

Amend lesson plans based on any individual needs that occur as a result of initial assessments or the ILP.

Ensure you check all technology before lesson because the lesson is dependant on it.

Further Developments:

Evaluation:

## **Group 2 Post Lesson Results**

After the lesson I asked the learners to complete the punctuation questions again to see if their understanding of punctuation had improved.

### **Group 2**

#### **Member A Scores for Punctuation**

**Full Stops:** 10 out of 10 correct  
**Commas:** 9 out of 10 correct  
**Apostrophes:** 7 out of 10 correct  
**Exclamation Marks:** 10 out of 10 correct  
**Colons and Semi-Colons:** 6 out of 10 correct

#### **Member B Scores for Punctuation**

**Full Stops:** 9 out of 10 correct  
**Commas:** 9 out of 10 correct  
**Apostrophes:** 8 out of 10 correct  
**Exclamation Marks:** 10 out of 10 correct  
**Colons and Semi-Colons:** 6 out of 10 correct

#### **Member C Scores for Punctuation**

**Full Stops:** 9 out of 10 correct  
**Commas:** 9 out of 10 correct  
**Apostrophes:** 7 out of 10 correct  
**Exclamation Marks:** 8 out of 10 correct  
**Colons and Semi-Colons:** 6 out of 10 correct

#### **Member D Scores for Punctuation**

**Full Stops:** 8 out of 10 correct  
**Commas:** 8 out of 10 correct  
**Apostrophes:** 7 out of 10 correct  
**Exclamation Marks:** 9 out of 10 correct  
**Colons and Semi-Colons:** 6 out of 10 correct

#### **Member E Scores for Punctuation**

**Full Stops:** 10 out of 10 correct  
**Commas:** 8 out of 10 correct  
**Apostrophes:** 8 out of 10 correct  
**Exclamation Marks:** 10 out of 10 correct



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**Colons and Semi-Colons:** 6 out of 10 correct

## Mean Scores for Group 2

### Group 2

These are the mean results for the tests I gave to the learners before and after the punctuation lesson to see the distance travelled.

Mean Results; before the lesson.

Full stops = 7 out of 10  
Commas = 5.4 out of 10  
Apostrophes = 5.8 out of 10  
Exclamation Marks = 5.8 out of 10  
Colons/Semi-Colons = 3.8 out of 10

Mean results; after the lesson

Full Stops = 9.2 out of 10  
Commas = 8.6 out of 10  
Apostrophes = 7.4 out of 10  
Exclamation Marks = 9.4 out of 10  
Colons/Semi-Colons = 6 out of 10

This shows that there has been an improvement, on average, across all areas during the lesson.

Full Stops went from 7 to 9.2 which is an improvement of 2.2 out of 10.

Commas went from 5.4 to 8.6, which is an improvement of 3.2 out of 10.

Apostrophes went from 5.8 to 7.4, which is an improvement of 1.6 out of 10.

Exclamation Marks went from 5.8 to 9.4, which is an improvement of 3.6 out of 10.

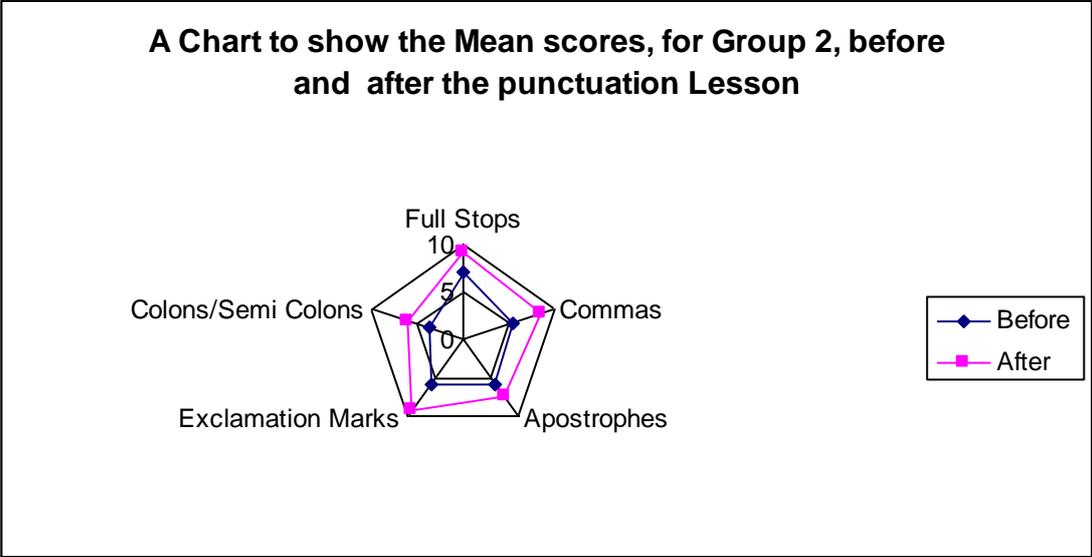
Colons/Semi-Colons went from 3.8 to 6, which is an improvement of 2.2 out of 10.



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**Chart for Before and After**



## Questionnaire 1

### **Member A**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 3

Q5 How comfortable do you feel using colons and semi-colons? 3

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 2

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 1

Q8 How enjoyable were the activities in the lesson? 1

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 1



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## Questionnaire 2

### **Member B**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 1

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 3

Q5 How comfortable do you feel using colons and semi-colons? 4

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 2

Q8 How enjoyable were the activities in the lesson? 1

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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### Questionnaire 3

#### **Member C**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 2

Q2 How comfortable do you feel using commas? 3

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 3

Q5 How comfortable do you feel using colons and semi-colons? 3

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 1

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 1

Q8 How enjoyable were the activities in the lesson? 1

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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## Questionnaire 4

### **Member D**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 1

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 3

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 1

Q3 How comfortable do you feel using exclamation marks? 1

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 2

Q6 How effective do you feel the teaching was in the lesson? 1

Q7 How effective do you feel the Activities were in the lesson? 2

Q8 How enjoyable were the activities in the lesson? 2

Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 2



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## Questionnaire 5

### **Member E**

This is a questionnaire to determine the effectiveness of the English Punctuation lesson. The results of these questionnaires will remain anonymous but they will be shared with other people. If you do not want to answer any questions then you do not need to.

Before the lesson can you please answer the first 6 questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 2

Q4 How comfortable do you feel using apostrophes? 3

Q5 How comfortable do you feel using colons and semi-colons? 3

After the lesson is complete can you please answer the following questions? On a scale of 1 – 4 where 1 is outstanding, 2 is good, 3 is requires improvement and 4 is unsatisfactory answer the following questions.

Q1 How comfortable do you feel using full stops? 1

Q2 How comfortable do you feel using commas? 2

Q3 How comfortable do you feel using exclamation marks? 1

Q4 How comfortable do you feel using apostrophes? 2

Q5 How comfortable do you feel using colons and semi-colons? 2

Q6 How effective do you feel the teaching was in the lesson? 2

Q7 How effective do you feel the Activities were in the lesson? 1

Q8 How enjoyable were the activities in the lesson? 1

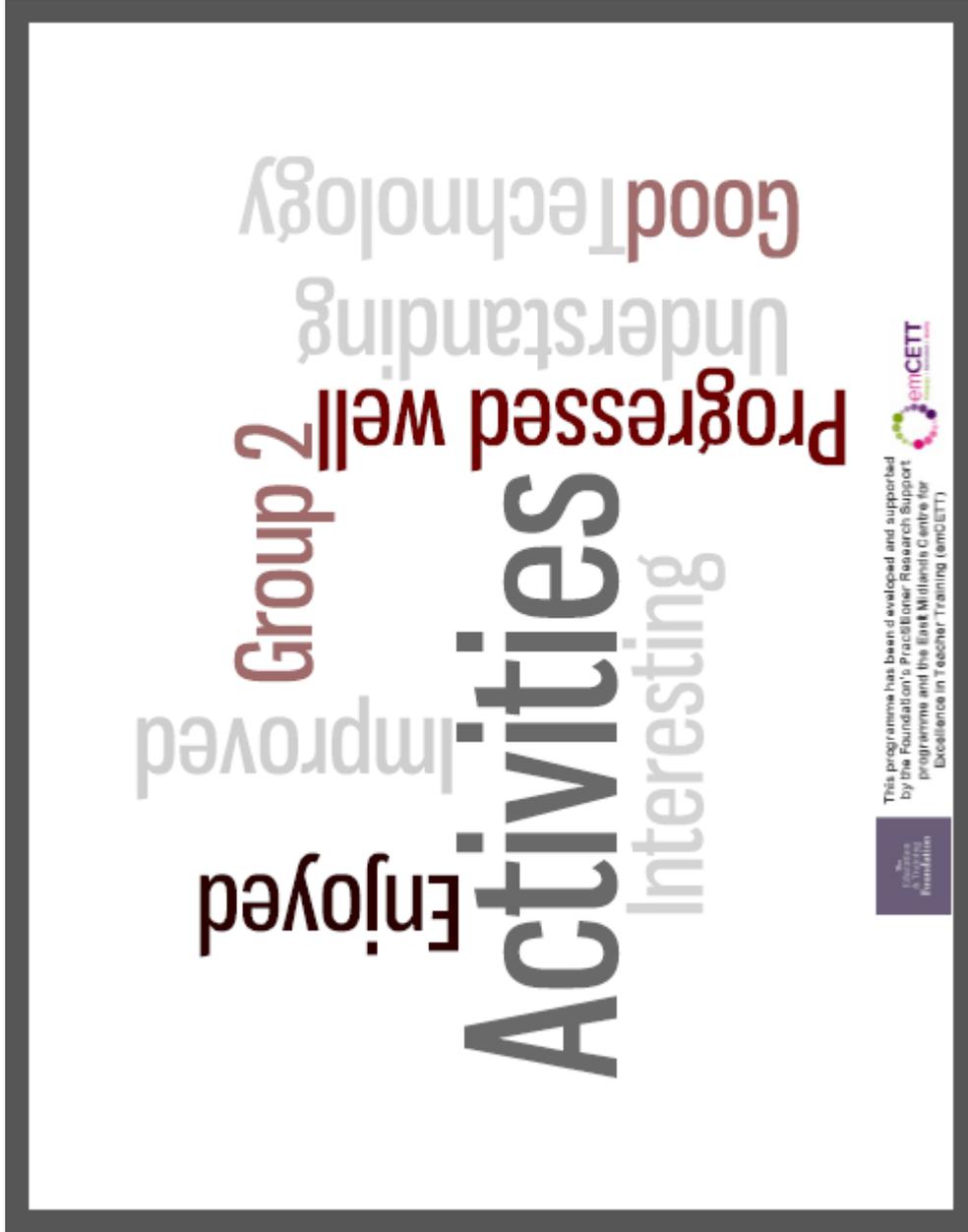
Q9 How effectively do you feel the lesson was overall at achieving the aims and objectives? 1



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Wordle for Group 2



## Comparisons



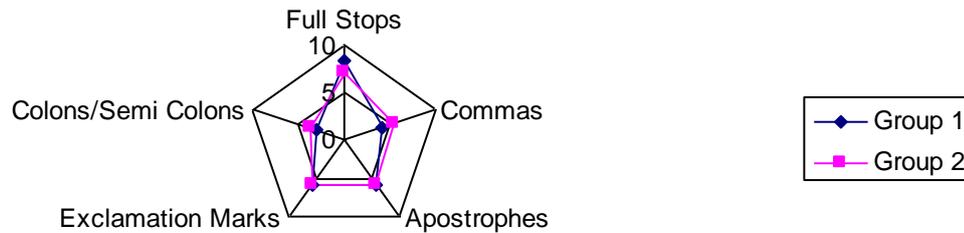
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## Mean comparison charts for before and after

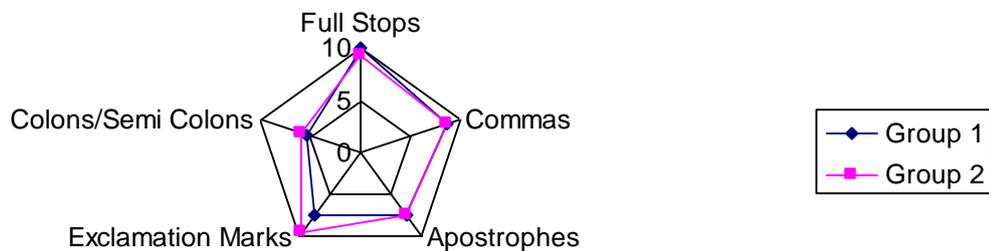
### Before the Lesson

A chart to show the mean differences between groups 1 and 2 before the lesson on punctuation



### After the lesson

A chart to show the Mean differences, between Group 1 and 2, after the punctuation lesson



## Questionnaire Comparisons

These tables will show the Mean, Median, and Mode scores for the questionnaires that were filled in by each group.

### Group 1

Question	Mean	Median	Mode
1	1.8	2	2
2	2.4	2	2
3	3	3	3
4	2	2	2

### Group 2

Question	Mean	Median	Mode
1	1.8	2	2
2	1.4	1	1
3	1.2	1	1
4	1.6	2	2

This shows that when asked about the level of teaching in both lessons the answer is exactly the same. The Mean is 1.8, which is between outstanding and good. I take this as a positive because my teaching quality shouldn't change no matter what is in the lesson. I should always be aiming towards outstanding teaching.

When asked about the quality of the activities there is an improvement of 1 from 2.4 down to 1.4. This means that the activities in the lesson have improved and are close to outstanding.

The third question wanted to know how enjoyable the lesson was and the score as gone from a 3, which is requires improvement down to 1.2, which is between outstanding and good.

The final question wanted to know about the lesson as a whole and this improved from a 2 to 1.6.

All this is positive and shows that the lesson has at least improved in enjoyment even if it hasn't improved the level of learning that takes place.



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## Distance Travelled Comparison

These tables will compare the distance travelled by the learners in all areas of Punctuation. It will look at their Average Initial Assessment scores and their Average post lesson scores to determine their distance travelled.

### Group 1

Area of Punctuation	Initial Assessment Score	Post Lesson Scores	Distance Travelled
Full Stops	8.4	10	2.6
Commas	4.2	8.6	4.4
Apostrophes	5.8	7.4	1.6
Exclamation Marks	5.8	7.4	1.6
Colons/Semi Colons	3.2	5.2	2

### Group 2

Area of Punctuation	Initial Assessment Score	Post Lesson Scores	Distance Travelled
Full Stops	7	9.2	2.2
Commas	5.4	8.6	3.2
Apostrophes	5.8	7.4	1.6
Exclamation Marks	5.8	9.4	3.6
Colons/Semi Colons	3.8	6	2.2

This shows a mixed set of results with Group 1 travelling further in Full Stops and Commas. They have travelled the same distance when developing their skills with Apostrophes. Group 2 have travelled further on Exclamation Marks and Colons/Semi Colons.

Colons and Semi Colons are probably the hardest of the covered Punctuation areas to master, so I am pleased at their progress but commas are probably the most common in the test that a learner will use, so I would have liked to see a bigger improvement in this area. The two groups scored the same on the post lesson comma questions but Group 1 travelled further.

This shows that improvements are inconclusive and the lesson that is better is not clear, however, both lessons made positive improvements and that is the positive that should be taken away.

## Bar Chart of distance travelled between Group 1 & Group 2

