

Supervise and Support Volunteers- Unit CU3752

	Assessment Criteria	Activity	Activity details	Primary & Supplementary Evidence	Links
A	1.1, 1.2, 1.3, 1.4, 1.5	Facilitate individual/group discussion	<ul style="list-style-type: none"> • Introduce skills auditing for volunteers. • Identify 'top tips' from examples of different development plans for volunteers. • Carry out structured development planning with at least one volunteer. • Reflect on different support needs identified from at least two volunteer support sessions. 	<p>P = List of examples produced</p> <p>P = Capture details from volunteer's plan</p> <p>S = Journal reflections</p>	
B	2.1, 2.2, 2.3, 2.4, 4.1, 4.2, 4.3	Individual reflection plus workplace feedback exercise	<ul style="list-style-type: none"> • Introduce learning and development theory & feedback models – include Feedback Matrix. • Reflect on own experiences of receiving both positive and developmental feedback. • Deliver feedback to at least one volunteer, using one of the suggested feedback models. • Capture learning from this exercise. 	<p>P = Completion of feedback matrix</p> <p>S = Journal reflections</p>	
C	3.1, 3.2, 3.3	See exercises covered in Unit CU3748			